Trade unions and the ILO

A workers' education manual

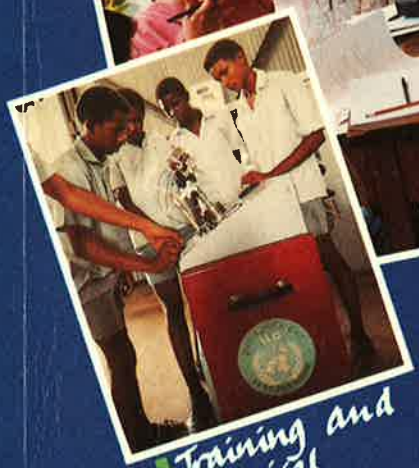
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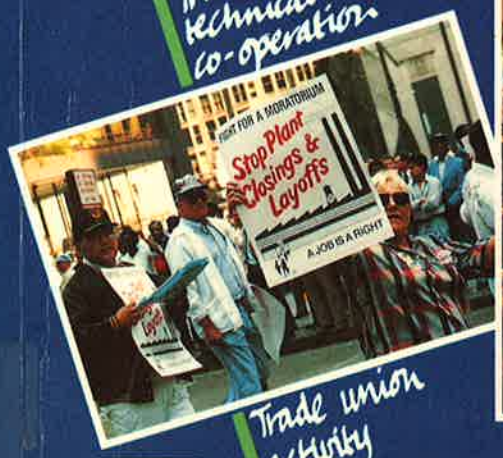
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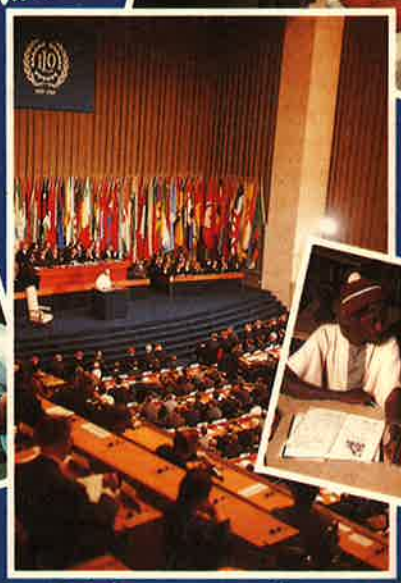
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A workers' education manual *Second (revised) edition*

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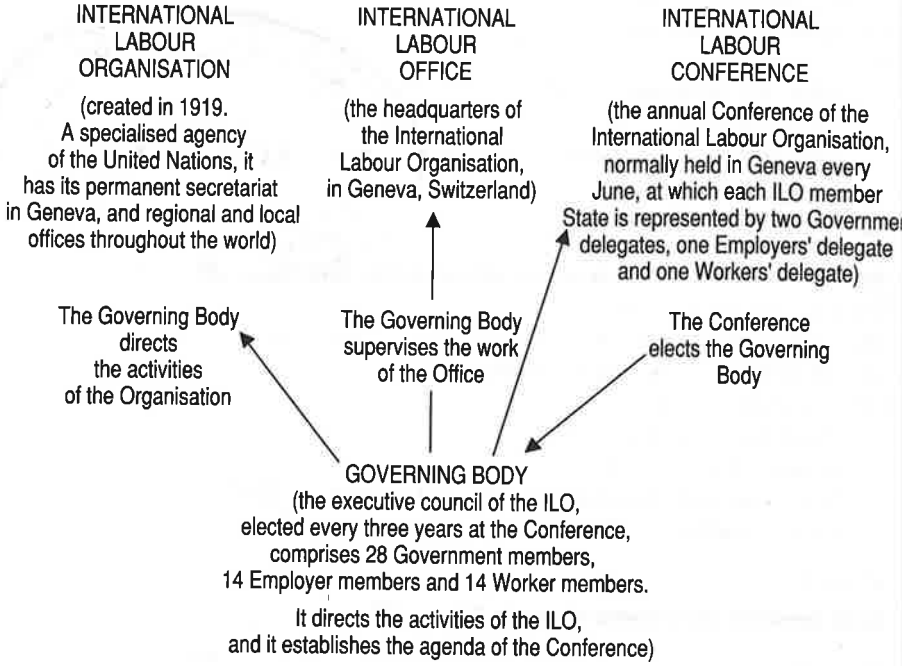
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Figure 1. *The structure of the ILO*



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Other ILO publications

International labour standards. A workers' education manual

This book provides a brief but authoritative introduction to a subject of some administrative and even political complexity: the formulation, adoption and application of internationally agreed standards of good practice in labour matters (known as "international labour Conventions and Recommendations"). Though primarily intended for trade unionists, the manual is designed to be of use also to the student and to the general reader with an interest in labour matters and in social issues such as the protection of human rights.

ISBN 92-2-102959-X

15 Swiss francs

Freedom of association. A workers' education manual

This completely revised edition of *Freedom of association* takes account of recent developments in a field which is crucial to workers and trade unionists. The first edition was extremely popular with workers and their organisations, and was translated into several languages. Its success reflects both the universal interest in human rights and the continuing need to defend those rights.

Since the first edition was published, new Conventions and Recommendations have been passed, and the Committee on Freedom of Association of the Governing Body of the ILO has continued its effective and impartial handling of cases concerning the infringement of trade union rights and other attempts at curtailing freedom of association. The Committee has faced many new issues: the position of public servants and the definition of "essential services"; the rights of migrant workers; the changing status of management and white-collar workers; and the increased number of women in paid employment. A major issue is the right to strike. If this right is denied, are workers nevertheless free? If it is granted, in which circumstances and under what conditions?

This manual describes the relevant principles and procedures established by the ILO, gives many suggestions for discussion and exercises, and reproduces basic ILO documents on freedom of association as appendices. It will be invaluable for workers' education courses, seminars and studies, where freedom of association should continue to receive high priority.

ISBN 92-2-105782-8

15 Swiss francs

Collective bargaining. A workers' education manual

Success in collective bargaining calls for knowledge and skill in several basic areas. How should a claim be presented to an employer? What arguments should be used? How is bargaining conducted? What is the role of the State? What are the rights to which a worker is entitled, in terms of international labour standards? These are among the questions answered in this manual, which also provides suggestions for further reading. Individual international labour Conventions and Recommendations are partly reproduced in an appendix.

ISBN 92-2-105284-2

15 Swiss francs

Introduction to working conditions and environment, edited by J.-M. Clerc

Working conditions and the working environment in many parts of the world can only be described as alarming, for the lives, health and welfare of millions of workers are at stake all the time. This book has been designed to meet the need for a wide-ranging introductory volume embracing the main aspects of occupational safety and health and general conditions of work. By attempting to disseminate knowledge and information as widely as possible, both through this book and through its International Programme for the Improvement of Working Conditions and Environment, the ILO is expressing its clear conviction that this is a task in which all must participate – not only experts but also governments, employers and workers.

45 Swiss francs
30 Swiss francs

Trade unions and the ILO

This book provides a concise guide to the International Labour Organisation and to its work with and for trade unionists. It will help readers to obtain the maximum benefit from ILO action on trade union issues, and to appreciate the ways in which they themselves may contribute to and influence the work of the Organisation.

The topics covered include:

- the origins of the ILO
- the structure of the ILO
- trade union rights
- workers' education
- tripartism
- labour standards
- working conditions
- technical co-operation.

Each major section ends with:

- points for discussion
- suggested issues for research
- group exercises
- further reading.

Thus readers – whether as participants in workers' education courses or as individuals – will be able to apply themselves to practical problems and see how the ILO works towards the promotion of social justice.

"This manual should play a useful part in years to come when the international dimension of the work of trade unions is given the prominence and priority in workers' education which it increasingly deserves." (*Dawn*, Manchester, United Kingdom)

ISBN 92-2-106321-6

INTERNATIONAL LABOUR OFFICE